

SOC

FILLING AND SHIPPING INSTRUCTIONS FOR
The Test Methods Listed Below

Analytes	EDB/DBCP	Herbicides	Pesticides	Carbamate	Glyphosate	Endothall	Diquat
TEST #	504.1*	515.4	525.2/508.1**	531.1	547	548.1	549.2
Container/ Volume	Clear Vial 40 mL	Amber 125 mL	Amber 1 Liter	Clear Vial 30 mL	Clear Vial 40 mL	Amber 250 mL	Brn Plastic 500 mL
Quantity	3 + 1 Trip Blank	2	3	1	2	1	1

The lab **CANNOT** accept samples that are collected or shipped improperly or if the specified temperature is not maintained during shipping. Failure to meet these requirements will result in re-sampling. **PLEASE** read the following instructions prior to sampling. If you have any questions, you may contact the lab at the above number.

NOTE: Do not rinse the sample containers. They have been pretreated and a preservative has been added at the lab. Do not overflow the sample container during collection.

Special Instructions:

- * The 504.1 samples MUST be collected without any air bubbles.
 - ◆ **NO** air bubbles should pass through the sample during collection.
 - ◆ **NO** headspace in the collected sample.
- ** To collect the **525.2/508.1** samples, fill with sample water to just below the neck of the bottle. Seal the sample container and agitate to dissolve the dechlorinating agent.

Carefully remove cap from the 8 mL HCl acid vial and pour into the 525.2/508.1 sample. Replace the sample bottle lid securely. Invert sample bottle to mix.

Rinse the empty HCl acid vial in water and dispose of it in the trash, or return to the laboratory.

For all remaining containers, fill to the top with water without overflowing the container. Cap bottle/vial and invert to mix/dissolve contained preservative.

Always follow approved sampling procedures as stated in the method.

- 1) When sampling from a water tap, open the tap and allow the system to flush approximately 5 minutes. Adjust flow to a steady narrow stream and collect samples from the flowing stream.
- 2) When sampling from an open body of water, use a **clean** glass jar for sample collection. Fill the jar with sample from a representative area then fill the sample containers.
- 3) Once the sample has been collected, seal the sample container and agitate to dissolve the preservative. Fill out container label as required.
 - **Immediately** store samples on ice. Samples **MUST** be received in the lab at 4°C ± 2°. Some analytes are light sensitive and **MUST** be kept in the dark.
 - Carefully pack all containers as to prevent breakage.
- 4) Complete the Chain of Custody as required and place in water tight zip lock bag.
- 5) **Holding times are limited, return samples to the lab within 24 hours of sampling.**